



Position Title: City Engineer

Position Type: Full-time; Exempt

Anticipated Hiring Salary Range: \$81,298 – \$99,054 DOQ

What we offer: Excellent benefit package includes health, dental and vision insurance, life insurance at no cost to the employee, retirement pension with Tennessee Consolidated Retirement System, Section 457 plan, Roth IRA, and 24 hour access to onsite fully equipped fitness center. Paid time off (vacation and sick leave) accrues from hire date.

Closing Date: This position is open until filled. Initial review of applicants upon receipt of resume.

About This Opportunity:

The City of Maryville is hiring a civil engineer with a PE license to fulfill the responsibilities of the City Engineer. The City Engineer performs complex advanced technical and administrative work supervising the planning, development, and construction of a variety of Public Works facilities constructed in the City by public agencies and private developers. The City Engineer ensures the public health, safety, and welfare of the public by maintaining City standards, codes, and ordinances.

Essential Functions:

- Manages the City's residential subdivision review and commercial/industrial site plan review process; maintaining project file databases and coordinating all submittal schedules and meeting activities.
- Coordinates and communicates with developers and contractors during the planning and construction of various development projects.
- Conducts traffic counts and speed studies in coordination with Central Traffic Operations in order to evaluate needed roadway geometry and/or safety improvements.
- Manages the City's annual street resurfacing program.
- Responds to public inquiries and complaints regarding traffic, signs, streets, parking, etc.
- Prepares design drawings, plans, specifications, and bidding documents for roadway/intersection improvement projects.
- Supervises various subordinate staff in their daily work activities.
- Coordinates with the Tennessee Department of Transportation Local Programs Office for the administration of Federally-funded locally managed transportation projects.
- Coordinates work of consulting engineers, other municipal departments, other utility providers, and other government agencies with active and planned work projects within the City.

Knowledge, Skills, and Abilities:

- Thorough knowledge of the principles and practices of civil engineering as relates to the development and construction of public works and utilities projects.
- Thorough knowledge of applicable City, State and Federal rules and regulations.
- Thorough knowledge in the use of civil engineering instruments and equipment.
- Thorough knowledge in preparing reports and other types of correspondence.
- Thorough knowledge in the use of standard office equipment and associated software (e.g. MicroStation CADD, GEOPAK Civil Engineering Design Suite, ArcGIS Mapping and Database, PC Warrants, JAMAR Traffic Counting and TIMEMARK Traffic Counting software).
- Thorough knowledge of City and Department policies and procedures.
- Some knowledge of geographic information systems.
- Ability to plan projects and prepare related designs, estimates and specifications.
- Ability to lay out and direct the work of subordinates.
- Ability to communicate effectively, orally and in writing.
- Ability to use various engineering formulas and equations.
- Ability to understand and apply governmental accounting practices in maintenance of financial records.
- Ability to establish and maintain effective working relationships with City officials, employees, contractors and the general public.

Education and Experience:

- Bachelor's degree with coursework in civil engineering, or related field and extensive experience in consulting and/or municipal engineering experience, or equivalent combination of education and experience.
- Possession of Professional Engineering License upon hire.
- Possession of an appropriate driver's license valid in the State of Tennessee.

How to Apply:

A City of Maryville employment application is required for consideration. An electronic application is available on our website, www.maryvillegov.com/jobs. Paper applications are available in Human Resources located on the upper level of the Maryville Municipal Building, 400 W. Broadway Ave., Maryville, TN 37801. Please submit your application, resume and cover letter by email to humanresources@maryville-tn.gov, by fax to 865-273-3434 or in person in Human Resources.

City of Maryville is an equal opportunity employer, and all qualified applicants will receive consideration for employment without regard to race, color, religion, sex, national origin, disability status, protected veteran status or any other characteristic protected by law.